



**DELAINÉ EASTIN**  
State Superintendent of Public Instruction

**CALIFORNIA  
DEPARTMENT  
OF  
EDUCATION**

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94244-2720

July 10, 2000

To: County and District Chief Business Officials  
Charter School Administrators  
County Auditors

From: Colleen Schroeder, Manager  
School Apportionments  
School Fiscal Services Division

Subject: CALENDAR OF KEY DEADLINES FOR 2000-01 APPORTIONMENTS

For your planning purposes, we are enclosing the *Calendar of Key Deadlines, 2000-01 Apportionments*, which provides due dates for the various apportionment documents and other reports necessary for the California Department of Education (CDE) to determine funding for local educational agencies.

We are required by law to certify apportionments by very specific dates. Receiving your information by the deadlines helps ensure that your apportionment will reflect the most current data. We appreciate your efforts to comply with these due dates. If there is a problem sending us the information on time, or if you have corrections once the information has been sent, please contact CDE apportionment unit staff immediately.

If you have any questions about the calendar, please contact Terri Emery at (916) 323-4569 ([temery@cde.ca.gov](mailto:temery@cde.ca.gov)).

Enclosure

# CALENDAR OF KEY DEADLINES

## 2000-01 APPORTIONMENTS

### DUE DATES

#### I. FEBRUARY APPORTIONMENT

##### A. Annual (A) Apportionment Documents for Fiscal Year 1999-00

###### 1) Attendance Reports ("J" Forms)

Districts/County Offices of Education

(J-18/19, J-18/19B, J-18/19CH, J-18/19S, J-18/19C,  
J-22, J-22 Supplement [GATE], J-27/28

July 15, 2000

###### 2) Tax Reports

a. Districts, Form J-29B

August 15, 2000

b. County Offices of Education, Form J-29C

August 15, 2000

c. Miscellaneous Funds, Form J-29.1

August 15, 2000

###### 3) Revenue Limits

a. Districts, Form K-12(A)

October 15, 2000

b. County Offices of Education, Form O (A)

October 15, 2000

###### 4) Special Education

a. NPS/LCI Data

October 31, 2000

b. Infant J-50 Data

October 31, 2000

##### B. First Principal (P-1) Apportionment Documents, 2000-01

###### 1) Tax Reports

a. Districts, Form J-29B

November 15, 2000

b. County Offices of Education, Form J-29C

November 15, 2000

###### 2) Revenue Limits

a. Districts, Form K-12 (P-1)

November 15, 2000

b. County Offices of Education, Form  
O(P-1)

November 15, 2000

###### 3) Special Education

a. NPS/LCI Data

January 8, 2001

b. Infant J-50 Data

January 8, 2001

###### 4) Attendance Reports ("J" Forms)

Districts/County Offices of Education

(J-18/19, J-18/19B, J-18/19CH, J-18/19C, J-18/19S,  
J-20, J-22, J-22 Supplement [GATE], J-27/28)

January 15, 2001

### **C. Corrections to be applied at P-1, 2000-01**

Corrections from all prior years for Attendance Forms,  
Revenue Limits, AB 602, NPS/LCI, Infant J-50,  
ROC/P Handicapped Pupils, Adult  
Education, ROC/P, GATE, and Tax Forms

October 15, 2000

## **II. JUNE APPORTIONMENT**

### **A. Second Principal (P-2) Apportionment Documents, 2000-01**

#### **1) Tax Reports**

- |    |   |                |
|----|---|----------------|
| a. | Districts, Form J-29B                   | April 15, 2001 |
| b. | County Offices of Education, Form J-29C | April 15, 2001 |

#### **2) Revenue Limits**

- |    |  |                |
|----|--|----------------|
| a. | Districts, Form K-12(P-2)                | April 15, 2001 |
| b. | County Offices of Education, Form O(P-2) | April 15, 2001 |

#### **3) Special Education**

- |    |                  |                |
|----|------------------|----------------|
| a. | NPS/LCI Data     | April 19, 2001 |
| b. | Infant J-50 Data | April 19, 2001 |

#### **4) Attendance Reports ("J" Forms)**

- |  |  |             |
|--|--|-------------|
| Districts/County Offices of Education<br>(J-7, J-18/19, J-18/19B, J-18/19CH, J-18/19C,<br>J-18/19S, J-22, J-22 Supplement [GATE], J-27/28) |  | May 1, 2001 |
|--|--|-------------|

### **B. Corrections to be applied at P-2, 2000-01**

Corrections for Fiscal Year 1999-00 not  
received by October 15,2000

March 15, 2001

## **III. SPECIAL PURPOSE APPORTIONMENT, 2000-01**

### **A. Pupil Transportation Reports**

#### **1) Annual Report of Pupil Transportation Expense, Form J-141**

October 16, 2000

#### **2) Annual Report of SH/OH Transportation Expense, Form J-141-S**

October 16, 2000

- |   |                  |
|---|------------------|
| 3) Annual Report of ROC/P Transportation,<br>Form J-141-ROC/P               | October 16, 2000 |
| 4) Report of School Buses, Form J-143                                       | October 16, 2000 |
| 5) Transfer of Transportation Services,<br>Form J-141-T                     | October 16, 2000 |
| 6) Worksheet for Pupil Transportation<br>Data Distribution, Form J-141-CW-2 | October 16, 2000 |
| 7) Informational Upload from Providers,<br>Form J-141-CW-2 Upload           | October 16, 2000 |
| 8) Corrections for 1999-00 and prior  | June 30, 2001    |

#### **IV. INSTRUCTIONAL MATERIALS REPORTS**

- |  |                 |
|--|-----------------|
| <b>A.</b> Direct Order: Statement of Written Assurance per<br><i>Education Code</i> Section 60242.5 of<br>conformance to law and applicable rules and<br>regulations regarding Instructional Materials<br>purchase with funds from Instructional<br>Materials Funds for grades K-8 | August 15, 2000 |
|--|-----------------|

#### **V. MISCELLANEOUS REPORTS**

- |  |                    |
|--|--------------------|
| <b>A.</b> Morgan-Hart Grade 9 Class Size Reduction F.Y. 1999-00<br>Report of Enrollment, Form J-9MH                  | August 14, 2000    |
| <b>B.</b> Miller-Unruh Certification, Form J-10A   | September 15, 2000 |
| <b>C.</b> Mentor Teacher Financial Report  | September 15, 2000 |
| <b>D.</b> Morgan-Hart Grade 9 Class Size Reduction F.Y. 2000-01<br>Application                                       | October 12, 2000   |
| <b>E.</b> Annual Survey of Children in Local<br>Institutions for Neglected and<br>Delinquent Children, ESEA, Title 1 | December 7, 2000   |
| <b>F.</b> School ADA Report (SIP)  | January 17, 2001   |

- G.** School Level CalWORKS and  
Free and Reduced Price Meal Report February 16, 2001
- H.** County CalWORKS and Free and Reduced Price Meal Report  
(School District Level) February 16, 2001
- I.** 2000-01 Operations Application, K-3 Class Size Reduction  
Form CSR-0-2 90 Days after Budget is Signed
- J.** Report of Enrollment for Kindergarten and Grades 1-3 for  
Districts Participating in the Class Size Reduction  
Program 2000-01 May 4, 2001

If you have any questions regarding this schedule, please contact Terri Emery at  
(916) 324-4551 ([temery@cde.ca.gov](mailto:temery@cde.ca.gov)).

**SUBMIT ABOVE REPORTS TO:**

California Department of Education  
School Fiscal Services Division  
560 J Street, Suite 150  
Sacramento, CA 95814